



IIA Certifications: Certified Government Auditing Professional[®] (CGAP[®])

PURPOSE

- A specialty certification designed for and by **public-sector internal auditing practitioners**
- Designed especially for auditors working in the public sector **at all levels** - federal/national, state/provincial, local, quasi-governmental, or crown authority.
- Tests candidate's knowledge of the **unique features** of public-sector internal auditing — fund accounting, grants, legislative oversight, confidentiality rights, and more.
- An excellent **professional credential** that prepares and qualifies you for the many challenges you face in this demanding public sector arena.

EXAM DESIGN

- 125 multiple-choice questions
- Covers 4 domains
- Completion time: 3.5 hours
- Standards tested on the CGAP exam:
 - The Institute of Internal Auditors (IIA) Professional Practices Framework (Includes the Code of Ethics, International Standards for the Professional Practice of Internal Auditing, Practice Advisories, and Development and Practice Aids)
 - International Organization of Supreme Audit Institutions (INTOSAI) Standards and Code of Ethics

INTOSAI

- The International Organisation of Supreme Audit Institutions (INTOSAI) operates as an umbrella organisation for the external government audit community
- Provides an institutionalised framework for supreme audit institutions to:
 - promote development and transfer of knowledge
 - improve government auditing worldwide
 - enhance professional capacities, standing and influence of member SAIs in their respective countries

CGAP EXAM CONTENT

- 4 domains:
 - Domain I: Standards, Governance, and Risk/Control Frameworks (10-20%)
 - Domain II: Government Auditing Practice (35-45%)
 - Domain III: Government Auditing Skills and Techniques (20-25%)
 - Domain IV: Government Auditing Environment (20-25%)

Domain I: Standards, Governance, and Risk/Control Frameworks

- A. Standards
 - Role of a comprehensive set of auditing/evaluation standards (A)
 - Application of appropriate standards in all assignments (P)
 - Role and impact of other auditing standards (standards of public accounting bodies, quality assurance bodies, etc.) and their relationship with the above standards (A)
- B. Governance
 - Governance in the public sector (e.g., audit committee, code of conduct, open government, public scrutiny, equity, accountability) (P)
 - Role of audit within the governance structure (P)
- C. Risk/Control Frameworks (e.g., COSO, CoCo)
 - Role of frameworks (A)
 - Elements of a risk/control framework (P)
 - Application of frameworks (P)
- D. IIA Code of Ethics (P)

P – Proficiency
A - Awareness

Domain II: Government Auditing Practice

- A. Management of the Audit Function
 - Need for a formal document of purpose, authority, and responsibility (P)
 - Policies and procedures (A)
 - Quality assurance (A)
 - Planning (A)
 - Staffing (A)
 - Marketing the audit function (A)
 - Mission/role/outcome of audit function within government (A)
- B. Types of Audit Services
 - Audits of compliance (P)
 - Audits of performance/value-for-money/operations (e.g., economy, efficiency, effectiveness) (P)
 - Audits of financial statements (A)
 - Audits of financial systems (P)
 - Audits of information and related technology (P)
 - Consulting/assistance services (e.g., non-audit advisory services) (A)
 - Integrity services (e.g., Fraud, Waste, and Abuse) (P)

Domain II: Government Auditing Practice (con`d)

- C. Processes for Delivery of Audit Services
 - Management of individual projects (P)
 - Planning (The role of laws, regulations, rules, and ordinances in your planning process should be considered in the planning process) (P)
 - Risk and control assessment practices (P)
 - Performing the engagement (P)
 - Communicating results (P)
 - Monitoring results (follow-up) (P)

Domain III: Government Auditing Skills and Techniques

- A. Management Concepts and Techniques (A)
- B. Performance Measurement (P)
- C. Program Evaluation (A)
- D. Quantitative Methods (e.g., statistical methods and analytical review) (P)
- E. Qualitative Methods (e.g., questionnaires, interviews, and flow charts) (P)
- F. Methods for the Identification and Investigation of Integrity Violations (P)
- G. Research/Data Collection Techniques (P)
- H. Analytical Skills (e.g., distinguish between significant and insignificant information) (P)

Domain IV: Government Auditing Environment

- A. Performance Management (P)
- B. Financial Management
 - Unique requirements in accounting for and reporting on government financial operations (P)
 - Principles of taxation and revenue generation (P)
 - Unique aspects of governmental budgeting (e.g., encumbrances, earmarking) (P)
 - Government accounting (e.g., fund accounting, resource accounting) (P)
 - Legal restrictions on sources and uses of funds (e.g., voted funds, conditional grants, revenues) (A)
 - Investment restrictions for public funds (A)
 - Activity-based costing/cost-allocation (A)
- C. Implications of Various Service Delivery Methods
 - Direct delivery by government employees (P)
 - Grants & Contracts (P)
 - Joint Ventures/Partnerships/Authorities/Special Operating Agencies/Quasi-governmental (A)
 - Privatization (A)

Domain IV: Government Auditing Environment

- D. Implications of Delivering Services to Citizens
 - Due process rights of clients/citizens (P)
 - Confidentiality/privacy/rights of clients/citizens (P)
 - Issues arising from the methods of funding/delivering services (condition that client receiving service may not be party paying for the services; ability-to-pay principle; user pay; eligibility requirements; limitations on services available; entitlements; etc.) (A)
 - Reality of conflicting missions (e.g., satisfy both developers and environmentalists, keep families together and kids safe) (A)
 - Issues associated with at-risk populations (e.g., multiple, interacting causes and conditions; difficulty of measuring prevention) (A)
- E. Unique Characteristics of Human Resources Management (A)
- F. Unique Purchasing and Procurement Requirements (P)

PREPARING FOR AN EXAM

- <http://www.theiia.org/certification/specialty-certifications/cgap/>
- Certified Government Auditing Professional (CGAP®) Examination Study Guide Third Edition or CD (available in IIA Bookstore)

Questions?



For additional information, please refer to the Certification Candidate Handbook.